

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN  
TUESDAY, APRIL 4, 2017  
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. with Selectmen Jonathan Tarrant, Jeffrey Zullo, and Paul Parsons in attendance. Diane Knox was away.

Approval of Minutes: Motion: J. Tarrant moved to adopt the regular meeting minutes of 3/21/17, and P. Parsons seconded. All voted aye and the motion carried.

Public Requests/Comments: None

Selectmen's Requests: Motion: J. Zullo moved to add under Old Business a) "POCAD Review." P. Parsons seconded, all voted aye and the motion carried. Motion: J. Tarrant moved to add to New Business d) "Authorize First Selectman to Sign Lease of State Land at Bantam War Memorial." J. Zullo seconded, all voted aye and the motion carried. Mr. Paul said the Board of Education maintains they would like to have the custodial transfer on May 7, and the Board of Finance would like it to occur at fiscal year-end. He asked the Selectmen again if they wished to uphold their decision of a July 1<sup>st</sup> transfer date, and they confirmed. Mr. Paul read an email from Diane Knox saying that she also continues to be supportive of the Selectmen's vote to transfer money to the Board of Education within a timeframe that involves the regular budgeting process and could see no reason why the July 1<sup>st</sup> transfer date should be problematic. Mr. Paul then said he now has a Bantam member to complete the West St. Revitalization Committee.

Resignations

a) Mitchell S. Fishman from Boards of Finance and Northwest CT Transit District, effective 3/28/17: Received and noted with regret expressed by the First Selectman.

Interviews, Appointments & Reappointments

- a) Reappoint John Campbell to Fire & EMS Commission, Bantam Fire Co. Rep, term 4/2018
- b) Reappoint Jack Hodges to Fire & EMS Commission, Northfield Rep, term 4/2018

Motion: P. Parsons moved to reappoint both John Campbell and Jack Hodges to the Fire & EMS Commission as above for terms ending 4/2018. J. Tarrant seconded, all voted aye and the motion carried.

Liaison Reports/Commission-Committee Minutes: 3/20/17 Board of Finance minutes; 11/22/16 & 3/28/17 Conservation Commission minutes; 2/22/17 Economic Development Commission minutes; 3/16/17 & 3/22/17 special Sandy Beach Commission minutes; 3/8/17 & 3/16/17 Board of Education minutes

Green Team Update: J. Zullo reported the next meeting is on April 19<sup>th</sup>.

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Bantam Lake Authority: 1 member 12/2016  
Beautification Commission: 1 regular member 2/2017; 2 alternates 2/2019  
Board of Ethics: 2 alternate members 6/2017, 6/2019  
Cable TV Advisory Council: 1 member 6/2017  
Capital Improvements Committee: 1 citizen at large  
Conservation Commission: 1 regular members 12/2016; 2 alternate members 12/2018  
Economic Development Commission: 1 alternate member 6/2017  
Inland Wetlands: 1 regular member 2017; 2 alternate members 6/2017

Litchfield Prevention Council: 2 alternate members 6/2017, 6/2019  
Milton Historic District Commission: 2 alternate members 1/2018, 1/2018  
Northwest CT Convention & Visitors Bureau: 1 member 9/2018  
Northwest CT Transit District: 1 member 5/2018  
Park & Recreation: 2 alternate members: 6/2017, 6/2018  
Pension Commission: 1 alternate member 3/2019  
Recycling Committee: 1 regular member 2/2018; two alternates 2/2017, 2/2018  
Social Services Board: 1 member 2/2017  
Veteran's Advisory Committee: 2 regular members 8/2016, 8/2018; 2 alternate members 8/2018  
Water Pollution Control Authority: 1 alternate member 1/2021  
Zoning Board of Appeals: 1 regular member 3/2021; 2 alternate members 3/2020

**Tax Refunds:** Motion: P. Parsons moved to approve the 3 tax refunds, as presented by the Tax Collector, for a total of \$6,915.91. J. Torrant seconded, all voted aye and the motion carried.

### Transfers

a) **Transfer #6 - \$2,181.19 for Intrusion Alarm Replacement:** Mr. Paul explained this is for the Board of Education and has been approved by Capital in 2013. Raz Alexe explained that because the bids came in higher than budget, the transfer is needed for the balance. The bidder has guaranteed its price. **Motion:** J. Torrant moved to approve Transfer #6 for \$2,181.19 to come from Capital and Non-Recurring 56-9501-58101, and go into Alarm System (BOE Intrusion Alarm) 60-9101-57997-0997. J. Zullo seconded. P. Parsons asked if the contingency balance is the same as Capital and Non-Recurring balance, and Mr. Paul confirmed. Upon voting all voted aye and the motion carried.

b) **Transfer #7 - \$2,099.96 for Exterior School Video Cameras:** Mr. Alexe said the estimate from the Board of Ed was \$2,000 lower than the low bid, so the transfer is needed. **Motion:** J. Torrant moved to approve Transfer #7 for \$2,099.96 to come from 67-9300-61333 Public Facilities (security film) and go into 67-9300-61325 School Safety & Facilities (exterior video cameras). J. Zullo seconded, all voted aye and the motion carried.

c) **Transfer #8 - \$8,200.00 for Inland Wetlands Professional Services Legal:** Mr. Paul explained this is needed for legal expenses incurred with the Housing Trust's Gregarin Place affordable housing project on Torrington Road. This will require a Town Meeting because it is the second transfer from Contingency into this account in the same fiscal year. **Motion:** J. Zullo moved to approve Transfer #8 for \$8,200.00 to come from 01-1903-51703 Contingency and go into 01-1402-52105 Professional Services (legal) and forward to Board of Finance and Town Meeting. J. Torrant seconded, all voted aye and the motion carried.

### Old Business

a) **POCAD Review:** L. Paul read an email from Diane Knox indicating she has found nothing to be concerned about and is in favor of the proposal. He also felt the same. J. Torrant said it was very well done and felt it was important that they promoted the development of affordable housing. J. Zullo suggested allowing parking on the island at the end of South Lake Street could alleviate the note that there should be easier access to the Greenway trail and the boardwalk trail. Mr. Paul said they are looking at an area across the street from Plumb Hill on White Woods Road. Mr. Zullo thought the plan was very well researched and developed. He said the alarming part is the drop in projected school enrollments is becoming even more problematic than was discussed previously. There is not enough growth and development to bring younger people here, and that is a big concern. P. Parsons agreed with Mr. Zullo. Mr. Paul said he is working hard on the State level, with ECS funding looming, to come up with an idea of how to enable school regionalization.

Motion: J. Zullo moved to accept the POCAD with no changes and refer it to Planning & Zoning with its full endorsement and compliments on a job well done. P. Parsons seconded. Mr. Paul said he would send a letter to Planning and Zoning. Upon voting, all voted aye and the motion carried.

New Business

a) **Public Works Accomplishments and Accountability Presentation:** Raz Alexe, Public Works Director, brought the group up to date with departmental accomplishments since he began with the Town 16 months ago. Priorities of the department are safety of workers, safety of residents, and care of equipment. He spoke about areas of the capital and operating budgets, grants and assessments, bids, OSHA, permitting, staffing and technology. Mr. Zullo congratulated him for turning Public Works into a professional organization. The other Board members thanked him for an excellent presentation and for the progress being made.

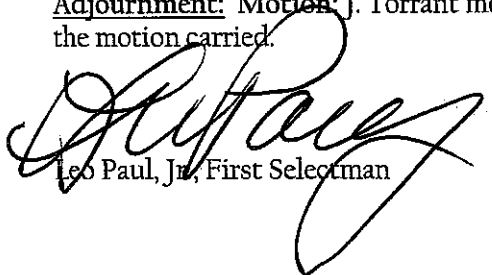
b) **Award Bid for Exterior School Video Cameras:** Mr. Alexe explained that out of ten contractors attending the walk-throughs, only two submitted bids. Setronics met all the bid requirements. Motion: J. Zullo moved to award the bid for the Litchfield Public School exterior school video cameras to low bidder Setronics in the amount of \$29,477.00. J. Tarrant seconded. Mr. Paul was happy to buy these but cautioned that they will not be most effective unless they are continually monitored. Upon voting all voted aye and the motion carried.

c) **Award Bid for Two Pick-Up Trucks:** Mr. Alexe said there were four bidders. Although the mechanic prefers working on Chevys, the bid from Shaker Family Ford was significantly lower and they tested the Ford for two days. They can get the same warranty as the Chevys, and will invest in the Ford maintenance software in two years if the vehicles perform well. Motion: J. Zullo moved to award the bid for two heavy duty pick-up trucks to low bidder Shaker Family Ford in the amount of \$54,680.00, to be funded from F/Y 16/17 Account 67-9300-61331 Vehicle Replacement. J. Tarrant seconded. P. Parsons asked if there is more investment that will be made to these vehicles. Mr. Alexe said they have to build the construction part for the tools. J. Tarrant asked about the Dodge but was told that bid was out of contention. Upon voting all voted aye and the motion carried.

d) **Authorize First Selectman to Sign Lease for State Land at Bantam War Memorial:** Mr. Paul explained this land as State property in front of the All Wars Memorial in Bantam. This is a 5-year lease continuation, with no charge for the lease as long as we do not charge for parking. Motion: J. Zullo moved to approve the land lease from the State of Connecticut and authorize the First Selectman to sign. J. Tarrant seconded, all voted aye and the motion carried.

Correspondence: None

Adjournment: Motion: J. Tarrant moved to adjourn at 7:00 p.m. and J. Zullo seconded. All voted aye and the motion carried.



Leo Paul, Jr, First Selectman